



HAMSTEAD HALL ACADEMY



PART OF THE HAMSTEAD HALL ACADEMY TRUST

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1 October 2026

RE: Open Evening Arrangements – Thursday 8 October and Friday 9 October 2026

Dear Parents and Carers

I am writing to share important arrangements relating to our Whole School Open Evening on Thursday 8 October 2026.

Open Evening is one of the most significant events in our school calendar, providing an opportunity for prospective students and their families to visit the academy, meet staff and students, and experience the learning, opportunities and culture that make our school such a special place. The event will take place from 6.00pm to 8.00pm and we look forward to welcoming many families considering Hamstead Hall Academy for their secondary education.

To allow sufficient time for staff and students to prepare classrooms, displays and activities ahead of the evening, **the school will close early at 1.20pm on Thursday 8 October 2026.** Students will be dismissed at this time and should make arrangements to travel home safely.

We are incredibly proud of the many students who volunteer to support Open Evening as ambassadors, guides and departmental helpers. Their enthusiasm, confidence and professionalism play a vital role in ensuring that prospective families receive a warm welcome and gain a genuine insight into life at our school. We are equally grateful to staff, whose commitment and dedication ensure the success of the event.

As Open Evening represents a late finish for both staff and the many students who volunteer their time to support the event, we will be operating a later start to the school day on Friday 9 October 2026. This also allows departments time to pack away equipment, displays and resources following the evening and prepare classrooms for learning.

On Friday 9 October, students should arrive at school for **11.00am** and proceed directly to their timetabled Period 3 lesson. The remainder of the school day will operate as normal.

Please note that this later start does not apply to students in our Resource Base or to those whose transport is organised by the Local Authority. To maintain transport arrangements and specialist provision, these students should attend school at their usual time on Friday 9 October. Appropriate supervision and provision will be available for them throughout the morning. Year 12 students are also excluded from the later start arrangements, as they will be attending the UCAS Exhibition as planned, with all necessary arrangements already in place.



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Thank you for your continued support and for helping us make events such as Open Evening such a success. We look forward to welcoming prospective families to our school and showcasing all that our students and staff achieve.

Yours Sincerely

A handwritten signature in black ink, appearing to be 'CT' or similar, written in a cursive style.

Mrs Carla Tranter
Headteacher